

Common Bookkeeping Errors Can Result in Bad Business Decisions
If you don't know your numbers, you don't know your business



- Incorrect /Inconsistent Categorizations
- Duplicate Transactions
- Missing Transactions
- Deleting/ Changing Reconciled Transactions



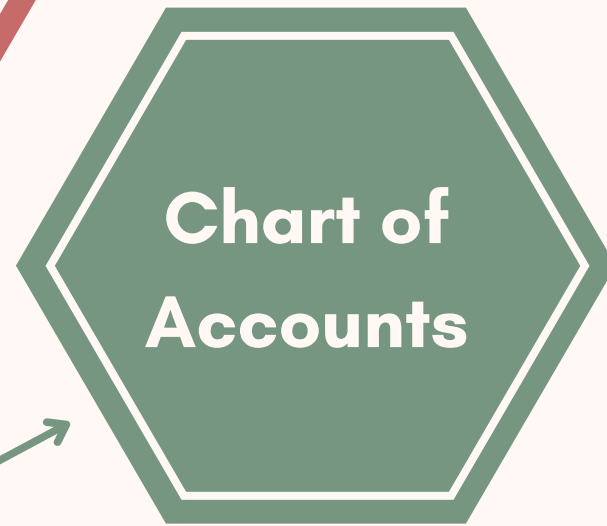
- Not utilizing reconciliation tool for reconciling bank/credit card/loan accounts
- Not Reconciling Monthly



- Not Receiving Payments against correct Invoices
- Not utilizing Undeposited Funds Account Correctly



- Incorrectly applying payments to bills
- Entering bills and then not using the "pay bills" option



- Not grouping accounts together
- Too many accounts
- Difficult to Understand